

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk).

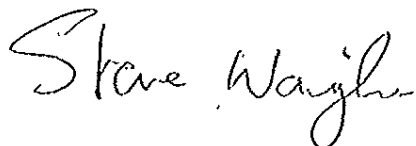
<b>Record of Decision:</b> VAT Consultation Service			
<b>Decision taken by:</b> Cabinet Member for Resources			
<b>Declaration of Prejudicial Interests:</b> I hereby confirm that I <b>do not</b> have a prejudicial interest in this item.			
<b>Declaration of Personal Interests:</b> None			
<b>Decision:</b> I agree to the recommendations in paragraphs (a) and (b) in paragraph 6.1 –			
<ul style="list-style-type: none"> <li>(a) To recommend to Council that under these circumstances standing orders are waived and KPMG are appointed to carry out VAT consultancy work;</li> <li>(b) Agree to the payment of an upfront fee of £500 and a contribution of up to £5,000 towards the legal costs thereby securing a 10% commission rate.</li> </ul>			
<b>Key Decision:</b> Yes / No			
<b>Reasons for the Decision:</b> I have considered the reasons for waiving standing orders in respect of contracts and am satisfied that the expertise held by KPMG in this area would not be held by other practitioners. I have also carefully considered the two financial options offered to the Council and conclude that the risk/reward balance favours the option recommended in the report.			
<b>Alternative Options Considered:</b> None			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		

**Consultation:** This report was circulated to Councillors and published on the Council's website on 20 July 2011. The following consultation responses were noted by the decision maker: Considered the comments by the shadow Cabinet Member for Resources before coming to a decision.

**Background Papers:**  
None

**Lead Officer:**  
Sarah Gobey  
Executive Head of Financial Services  
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**Call-in:** The call in deadline for this decision will be 5:00pm on 9 August 2011.



**Signed:** ..... **Date:** 2 August 2011

**Name:** Councillor Steve Waigh

**Decision Ref No:** W/RES/004/11-12